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Using Contracts When
**OUTSOURCING TO
ONLINE FREELANCERS**

Using Contracts When Outsourcing to Online Freelancers

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Introduction

If you are considering outsourcing, then you need to protect your interests. Hiring outside freelancers can maximize income potential, but the outsourcer must be aware of the dangers of working with others. One way to protect your business is by using contracts. These are legally binding documents that can protect the owner's interests in a dispute. The Buyer is the person outsourcing, and the Freelancer is the one performing the work.

Outsourcing can be an excellent way to expand a business, but it is not recommended to do so with an informal verbal agreement. To protect both parties, well-written formal contracts for outsourcers can be used. They should be created in detail that covers every aspect of the project. This will reduce the need for arbitration and disputes because both parties will know what to expect.

This book will introduce the five most commonly used contracts for dealing with freelance labor. The five contracts are:

- Master Services Agreements
- Statement of Work Agreements
- Service Level Agreements
- Non-Disclosure Agreements
- Non-Compete Agreements

In this book you will be made aware of the function of each contract and how it is typically used in the outsourcing process. By the end of this book, you will know exactly which contracts to use in each of your unique projects.

Not all outsourcing projects will require every document listed; some will require none. The Buyer must decide which contracts pertain to their business or project. The right contracts for outsourcers can make a project successful and profitable for both the Buyer and the Freelancer. It is important for business owners to protect themselves and their businesses with contracts, and it is equally imperative that they use the appropriate contracts for each job. This book will describe each contract and what types of information to include in them for specific types of work.